

Millbrook and District Minor Hockey Association
www.millbrookhockey.com



To Whom It May Concern:

This letter confirms that _____ has been accepted to volunteer with the Millbrook and District Minor Hockey Association in an on-ice or off-ice capacity (coach, trainer, manager, or team staff).

In accordance with Hockey Canada guidelines, all individuals working with youth in any position of authority must complete a Criminal Record Check, including a Vulnerable Sector Screening, pursuant to Section 6.3(1) of the *Criminal Records Act*.

As part of this volunteer role, the applicant may be placed in a position of trust and authority with children and youth, including but not limited to:

- Leading and supervising practices, games, and team activities.
- Providing instruction, mentorship, and guidance to players.
- Managing team travel, dressing room supervision, and off-ice activities.
- Ensuring player safety, discipline, and adherence to Hockey Canada standards of conduct.

Because these duties involve direct supervision and leadership of minors, we require confirmation that the applicant meets the necessary screening requirements.

We respectfully request that you process the Vulnerable Sector Check for this applicant.

Sincerely,

Millbrook and District Minor Hockey Association Board of Directors

Signed: *TYLER PHILP*

Date: 08/19/2025

Role: **Team Official**